

AGENDA

Waterloo Public Library Board Meeting

Wednesday, September 28, 2025 at 5:00pm | Main Library

Truth, Reconciliation and Your Library

Waterloo Public Library is located on the Haldimand Tract, land granted to the Haudenosaunee of the Six Nations of the Grand River. It is situated within the ancestral territory of the Anishnaabe, Haudenosaunee, and Neutral people who may have called themselves Chonnonton. These first people cared for the land on which we gather for many generations before European settlement.

As an organization that exists to make public spaces, credible resources and opportunities for learning available to everyone, the library is active in the work of truth and reconciliation. Preserving, amplifying and celebrating Indigenous stories is an important part of the work we do.

We commit to the daily work of reconciliation. This means learning and decision-making that recognizes the ongoing impact of colonialism as well as reflection, partnership and action that can make reconciliation possible.

Agenda Items

- 1. Call to Order**
- 2. Approval of the Agenda**
- 3. Disclosure of pecuniary interest and the nature thereof**
- 4. Approval of the minutes of the regular June 25, 2025 meeting**
- 5. Business arising from the minutes**
- 6. Correspondence**
- 7. Chair Update – F. Mensink**
- 8. Committee Reports**

8.1 Finance Committee Update - J. Murphy

8.1.1 Motion that the Board approve the Q2 Financial Reports as amended

8.1.2 Motion that the Board replace current finance policies 2-1 (Procurement of Goods and Services), 2-2 (Operating and Capital Budget Approval Process) 2-3 Disposal of Surplus Non-Capital Assets) 2-5 (Tangible Capital Assets) and 2-6 Audit Process with the consolidated 2-1 Financial Controls Policy

8.2 Governance Committee Update – D. Charlton

8.2.1 Motion that the Board approve the revised by-law for Waterloo Public Library

8.2.2 Motion that the Board approve the amendments to policy 1-3 Whistleblower Procedures

8.2.3 Motion that the Board approve the amendments to policy 1-4 Communication

8.2.4 Motion that the Board approve the amendments to policy 1-5 Delegations at Board Meetings

8.2.5 Motion that the Board approve the removal of policies 1-1a (Board Orientation), 1-b (Summer Authority), 1-2 (Board Self-Evaluation), 1-2b (Performance Review of the CEO), 1-6a (Fundraising and Outreach Committee), 1-6b (Finance and Resources Committee), 1-6c (Ad-hoc Committees) 1-6d (Governance Committee) as distinct policies, incorporating their contents into either the by-law (as written) or into a board handbook (pending / in draft)

8.2.6 Motion that policy 1-7 Staff Attendance at Board Meetings be removed as a governance policy

8.2.7 Motion that the Board approve the Finance Committee and the Governance Committee as the two standing committees of the Waterloo Public Library Board

9. CEO Report – K. Kipfer

10. AMCC Update – L. Dick

11. Other Business

12. In Camera

13. Date of Next Regular Meeting – October 22, 2025 at Main Library

14. Adjournment

Attending a Meeting

Members of the public, please contact kkipfer@wpl.ca to attend the meeting.

Board Members please email kkipfer@wpl.ca if you are unable to attend.

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