



**Location:** John M. Harper Branch



**Date:** June 26, 2024



**Time:** 5:00pm

## Board Meeting Minutes

**Attending:** F. Mensick (Chair); J. Murphy; D. Charlton; L. Li; K. McManus; R. Chambers; Councilor J. Wright, N. Campbell (virtual)

**Regrets:** M. Kelly

**Staff:** K. Kipfer (CEO); L. Dick (Deputy CEO)

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### 1. Call to Order

- 1.1 Land Acknowledgement  
F. Mensink called the meeting to order

### 2. Approval of the Agenda

**Moved** by K. McManus, seconded by L. Li that the minutes of the May 2024 regular meeting of the board be approved.

**Motion Carried**

### 3. Disclosure of pecuniary interest and the nature thereof - none

### 4. Approval of the minutes of the regular May 22, 2024 meeting

**Moved** by D. Charlton, seconded by J. Murphy that the minutes of the May 2024 regular meeting of the board be approved.

**Motion Carried**

### 5. Business arising from the minutes - none

### 6. Chair Update – F. Mensink

F. Mensink reported that he attended the OLS AGM last weekend and was elected Chair of the OLS Board.

### 7. Correspondence - none



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## 8. Committee Reports

8.1 Governance – D. Charlton presented the 2024-2026 committee workplan.

## 9. AMCC Update – K. Kipfer

See pre-circulated CEO report for AMCC update.

## 10. CEO Report – K. Kipfer

In addition to the written submission shared with the board package, K. Kipfer highlighted the following:

- Library staff attended a conference in Mississauga that focused on tools to use in community engagement - timely given the McCormick Branch community engagement activities the library is currently undertaking
- We completed and released our new system-wide approach to scheduling that, among many goals, allowed us to move all interested part-time Library Assistant staff from a 12 to 16 hour per week base. We anticipate this will have positive impacts on staff morale and retention
- The four regional library systems have been collaborating on outreach to the school boards about the upcoming Summer Reading Club. 7 summer students will be hired to act as Summer Reading Club facilitators at all WPL locations
- We have been working with our partners at the KW Multicultural Centre to design an enclosed space at our Main Library where they can deliver services with more privacy and comfort for their clients
- Outdoor spaces at the library are being enhanced. We are working with the City of Waterloo on a new project to bring a shade structure to the patio at the Main Library. Our new accessible raised garden beds have been installed and planted at the Eastside Branch. They were the outcome of the community engagement we did with customers there about what they would like to see happen in the Naturespace.

## 11. Other Business - none

## 12. In Camera - waived

## 13. Date of Next Regular Meeting – September 25, 2024



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#### **14. Adjournment**

**Moved** by R. Chambers, seconded by D. Charlton to adjourn the meeting.

**Motion Carried**