

**Category:** Governance  
**Policy Number:** 1-1b  
**Policy Name:** Summer Authority

**Purpose:**

The purpose of this policy is to ensure the continuity of the work of the Board during the summer months.

**Definitions:**

**“Summer Business”** means any decisions taken under authority of this policy.

**Policy:**

It is the policy of the Waterloo Public Library that:

- The CEO, in consultation with the Chair or Vice Chair, is authorized to take whatever action is necessary to carry out the work of the Library for the summer (July-August)
- Summer business will be ratified by the Board at its meeting in September
- Such authority does not supersede the calling of a special meeting of the Board if necessary

**Document Record:**

March 2014	Initial Release
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