



**Location:** Main Library



**Date:** February 28, 2024



**Time:** 5:00pm

## Board Meeting Minutes

**Attending:** F. Mensink (chair); D. Charlton; J. Murphy; N. Campbell; M. Kelly; Councilor J. Wright, L. Li (virtual)

**Regrets:** K. McManus, R. Chambers

**Staff:** K. Kipfer (CEO); L. Dick (Deputy CEO)

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### 1. Call to Order

#### 1.1 Land Acknowledgement

F. Mensink called the meeting to order. K. Kipfer read the new territorial acknowledgement and explained the changes incorporated within it.

### 2. Approval of the Agenda

**Moved** by Councillor J. Wright, seconded by J. Murphy to approve the agenda with the following change: move the Governance Committee Report under the CEO Report portion of the agenda.

**Motion Carried**

### 3. Disclosure of pecuniary interest and the nature thereof - none

### 4. Approval of the minutes of the regular January 24, 2024 meeting

**Moved** by N. Campbell, seconded by M. Kelly to approve the minutes of the regular January 24, 2024 meeting.

**Motion Carried**

### 5. Business arising from the minutes - none

### 6. Chair Update – F. Mensink

The Chair noted he attended the Lunar New Year event at the Eastside Branch and commented on the enthusiasm of all the participants and staff. The Chair asked Councillor J. Wright and M. Kelly to share notes from their recent OLA Board Boot Camp session with the board.



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**7. Correspondence** – none

**8. Committee Reports**

**8.1 Fundraising Committee**

L. Li reported on behalf of the fundraising committee, outlining the work plan for 2024.

**8.2 Finance Committee**

J. Murphy reported on behalf of the finance committee.

**Moved** by J. Murphy, seconded by N. Campbell to apply the monies in the existing salary fund to fund a permanent staff position in IT.

**Motion Carried**

**Moved** by J. Murphy, seconded by Councillor J. Wright to move the 2023 surplus to the AMCC Renovation Fund.

**Motion Carried**

**Moved** by J. Murphy, seconded by D. Charlton that the Board receive the December 2023 financial statements for information.

**Motion Carried**

**9. AMCC Update** – K. Kipfer

The AMCC Update was received in the pre-circulated CEO Report.

**10. CEO Report** – K. Kipfer

**10.1 Governance Committee Report**

D. Charlton reported on current work by the governance committee centered around board recruitment and policy review. She also indicated that as part of the Governance Committee report, K. Kipfer would present on the connections between the library's current strategic plan and the Board.

**10.2 Strategic Plan Presentation**

K. Kipfer presented on connections between the library's 2024-2028 Strategic Plan and the Board, primarily in the areas of: reconciliation, EDIA, sustainability around board recruitment strategies in advance of the opening of the applications for new board members in the next council cycle, future planning and risk management. K. Kipfer will share her presentation slide deck with the Board.



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**11. Other Business – none**

**12. In Camera**

**Moved** by N. Campbell, seconded by J. Murphy to go In camera to deal with a personal matter about an identifiable individual.

**Motion Carried**

**Moved** by D. Charlton, seconded by J. Murphy to come out of In Camera.

**Motion Carried**

**13. Date of Next Meeting – March 27, 2024**

**14. Adjournment**

**Moved** by N. Campbell, seconded by J. Murphy that the meeting be adjourned.

**Motion Carried**