

VOLUNTEER APPLICATION FORM

Date _____

For more information please visit www.wpl.ca. Click on **Volunteering** found in the **About WPL** section and look for **Frequently Asked Questions**.

Contact information

Last name _____

First Name(s) _____

Address _____

City _____

Postal Code _____

Phone _____

Home _____ Business _____

Cell _____

Email _____

Please indicate your age category

14-17

18-49

50 – 65

over 65

Educational background

high school _____ university _____ college _____ other _____

What skills might you bring to our Library as a volunteer?

Previous Volunteer experience

Library yes _____ no _____

Other yes _____ no _____

Please describe the type of work you did.

Where would you like to volunteer?

Main Library _____

Adult Services _____

Children's Services _____

McCormick Branch _____

Harper Branch _____

If you are interested in a position that has been listed in the Volunteer Job Binder or our website, please indicate the name of the position.

Are you interested in volunteering to fulfill high school community involvement requirements?

yes _____ no _____

Will you agree to a Police Records Check, if it is required for a volunteer placement?

yes _____ no _____

When are you available to volunteer?

Please state suitable times for volunteering (for example 1-3 p.m.)

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							XXXXXXX
Afternoon							
Evening					XXXXXXX	XXXXXXX	XXXXXXX

References

References will be contacted only if you are selected for an interview and are being considered for placement. All personal information will be kept confidential and will only be used for hiring purposes

Name _____

Phone (_____) _____ Relationship _____

Name _____

Phone (_____) _____ Relationship _____

Name _____

Phone (_____) _____ Relationship _____

I authorize the individual, company or institution as listed above to provide the Waterloo Public Library with any information they may have concerning my work performances. Please sign below to provide permission for the Waterloo Public Library to contact your references.

Volunteer applicant
signature _____ Date _____

If you are under eighteen years of age, a parent or legal guardian must also sign the following:

I hereby certify that I am the parent/legal guardian of: _____
a minor pursuant to the Age of Majority and Accountability Act and that he or she has my permission to serve as a volunteer with the Waterloo Public Library. As the parent/legal guardian I fully understand and have full knowledge of the nature and extent of the risks involved with his/her participation as a volunteer.

Parent/Legal Guardian Signature _____

Date _____

In case of an emergency while you are volunteering, who should be contacted?

Name _____

Phone (_____) _____ Relationship _____

All personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act for the purpose of delivering library service and programs. To the extent that the foregoing information constitutes personal information as defined in the Municipal Freedom of Information and Protection Act, R.S.O. 1990, Chapter M. 56, as amended, the information is subject to the provisions of the Act and will be used for the purposes indicated or implied by this form.