Library Assistant, Children's & Info Services

Main Library, Part-Time Permanent, 12 hours/week

We are searching for an extraordinary individual with charisma and resilience. Someone with broad perspective and knowledge but with the ability to narrow that down to conversation with a 5-year-old about hamsters. Someone who's well-versed in culture and technology and whose eyes light up when discussing their latest read!

Sound like you? At WPL, our Library Assistants work hands-on in a bustling and diverse environment providing exceptional service to our customers.

What you'll do:

Provide excellent and proactive reference and reader's advisory for customers at our Information Services and Children's areas.

Conduct skilled reference interviews to assist customers in finding the information they need.

Advocate technology in the library. Assist and educate customers on our current and emerging technology offerings.

Assist with special projects and initiatives.

What we're looking for:

Outstanding communication and interpersonal skills.

Adaptable with a willing, can-do attitude. Places high value on team work.

Excellent technology literacy skills with the ability to explain and instruct these concepts.

Post-secondary diploma/degree plus at least 1 year of related experience. Children's experience preferred.

The schedule is to be determined although will consist of day, evening and weekend shifts.

The starting wage is $25.65/hour (level D on our salary grid). The ability to work at any library location and the flexibility to pick up extra shifts where needed is a requirement of this position.

To apply, please submit your cover letter and resume by **July 10, 2020** to jobs@wpl.ca.

Thank you to all applicants for your interest, however only those being considered for an interview will be contacted. WPL welcomes and encourages applications from people with disabilities. Accommodations are available on request for those taking part in any aspect of the selection process.

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