

Waterloo Public Library

Regular Meeting of the Board



Board Meeting Minutes

October 23, 2019

Waterloo Public Library – Board Meeting Minutes – 23/10/2019

Board Members Attending: K. Coviello (Chair); D. Charlton (Vice Chair); S.S. Ahmad; K. McManus; F. Mensink; J. Strong; B. Zubi

Staff: L. Clarke (CEO); G. Van Eek-Meijers (Deputy CEO); A. Kipfer (Manager, Marketing & Communications)

Regrets: R. Harder; Councillor D. Freeman

Guests: 1 member of the public

1. Call to order:

1.1 Land Acknowledgment

K. Coviello (Chair) called the meeting to order.

2. Approval of the agenda

Moved by F. Mensink, seconded by S.S. Ahmad, that the agenda be approved.

Motion carried.

3. Disclosure of pecuniary interest and the nature thereof

None.

4. Approval of the minutes of the September 25, 2019 Board meeting

Moved by B. Zubi, seconded by K. McManus, to approve the minutes of the September 25, 2019 Board meeting.

Motion carried.

5. Business arising from the minutes

None.

6. Delegations

None.

7. Correspondence

None.

8. Committee Reports

None.

9. Information Items

9.1 East Side Branch Library Update – G. Van Eek-Meijers

- Project team is continuing to meet, working on design and doing more detailed work including IT configurations
- L. Dick from WPL & K. VanOoteghem from the City will be meeting with *Grand River Accessibility Advisory Committee (GRAAC)* for review of current design
- The final design will be presented to Council for approval on December 9th

9.2 Main Library Mechanical Upgrade – G. Van Eek-Meijers

- Work continues as the last remaining details of the project are completed
- Pollinator Garden that was proposed to be installed through a partnership between the City and a neighbourhood group, in area near Albert St. parking lot will be completed in 2020 due to the mechanical upgrade work making the space inaccessible

9.2 CEO Report – L. Clarke

- Resolutions that were approved at the last Board meeting are going to City Council on November 4th
- The City is applying for an infrastructure grant for the Albert McCormick Community Hub, which if successful, would include a revitalization of the McCormick Branch. We were asked to write a letter of support for this application
- WPL will have a monthly column in the Waterloo Chronicle/Kitchener Post featuring library news, events, reader's advisory and more
- Engage Democracy was a big success across all library locations with almost 200 responses. WPL customers were asked to vote for what matters to them most
- Celebrate Diwali takes place at John M. Harper Branch on Saturday, Oct 26th
- Local author Chuck Howitt will be at the Main Library for the launch of his new book, *BlackBerry Town*
- L. Clarke attended a Canadian Urban Library Council (CULC) meeting in London, ON
- L. Clarke is researching the costs of WPL providing free menstrual products in restrooms
- F. Mensink inquired about whether there would be a Board Governance session at OLA Super Conference in January. L. Clarke informed him that there would be a session for Board Members and directed him to the OLA Super Conference website for more information.
- G. Van Eek-Meijers spoke about her meeting with a delegation from Greensboro, North Carolina who came to see the John M. Harper Branch. This group included architects, designers and library staff

10. Other Business

10.1 In-camera as the subject being considered relates to labour relations or employee negotiations – K. Coviello

Moved by K. McManus, seconded by S.S. Ahmad that the meeting move in-camera.

Motion carried.

In-camera session

Moved by B. Zubi, seconded by D. Charlton to go out of camera.

Motion carried.

11. Date of next regular meeting

Wednesday, November 27, 2019 at 5:00pm at the Main Library

12. Adjournment

Moved by K. McManus, seconded by D. Charlton, that the meeting be adjourned.

Motion carried.