

Waterloo Public Library

Regular Meeting of the Board



Board Meeting Minutes

June 26, 2019

Waterloo Public Library – Board Meeting Minutes – 26/06/2019

Board Members Attending: Karen Coviello (Chair); Jude Doble (Vice Chair); S.S. Ahmad; Dawn Charlton; Rachel Harder; Kelly McManus; Frank Mensink; John Strong; . Beisan Zubi (arrived 5:22pm)

Staff: Laurie Clarke (CEO); Gloria Van-Eek Meijers (Deputy CEO); Laura Dick (Manager, Branches); Anjana Kipfer (Manager, Marketing & Communications)

Regrets: Sarah Milne; Councillor Diane Freeman

1. Call to order:

K. Coviello (Chair) called the meeting to order.

2. Approval of the agenda

Moved by J. Doble, seconded by S.S Ahmad that the agenda be approved.

Motion carried.

3. Disclosure of pecuniary interest and the nature thereof

None.

4. Approval of the minutes from the May 22, 2019 board meeting

Moved by F. Mensink, seconded by K. McManus to approve the minutes of the May 22, 2019 Board meeting.

Motion carried.

5. Business arising from the minutes

None.

6. Chair Report – K. Coviello

6.1 Annual Work Plan

- There are number of work projects to be completed in 2019 including the Board Self Evaluation project

6.2 Board Self-Evaluation

- K. Coviello discussed the Board doing self-evaluation continuously throughout the year
- S.S. Ahmad introduced the Evaluation form that can be completed by Board members after each meeting.

- K. Coviello indicated that the Evaluation form results would be available for everyone to review after each meeting

6.3 Myers- Briggs Type Indicator Test (MBTI) Discussion

- K. Coviello led the Board through a discussion about the MBTI Assessment which each Board member completed prior to the meeting
- The Board identified each member's assessment results and discussed how these would affect processes moving forward, including decision making

7. Council Report – Councillor D. Freeman

None.

8. Delegations

None.

9. Decisions

None.

10. Correspondence

Letter from C. Pacey, Manager of Assets, City of Waterloo.

11. Committee Reports

11.1 Fundraising & Outreach – R. Harder

- Large sponsorship asks for the East Side Branch Library are on hold at this point until design/space plans for the East Side Branch Library are confirmed
- There was a discussion regarding the role of the committee and the decision was made that the committee did not need to meet monthly, only as needed. The Fundraising Committee will be doing some behind-the-scenes work on a legacy/planned giving project

12. Information items

12.1 East Side Branch Library update – G. Van-Eek Meijers

- The ESBL Project Team continues to meet bi-weekly and is focussed on ongoing schematic design and discussions with respect to site plan, structure, landscape, energy modelling and public art

12.2 CEO Report – L. Clarke –

- ILLO (Inter Library Loan Service) will be resuming service beginning July 2nd with items being sent by mail as van delivery is no longer an option due to provincial funding cuts. Resuming this service is a pilot program for WPL until December 2019, at which point it will be reviewed for its sustainability. In an effort to make the service affordable, WPL will not be participating in ILL with local libraries with whom we share reciprocal borrowing. This includes the Kitchener Public Library, Idea Exchange and the Region of Waterloo libraries. Customers will be required to pick up required items from these libraries
- Our 'Tech Playground' program visited 22 classes in 3 schools over 4 days in June
- Our Summer Reading Club (SRC) outreach saw 14 schools and 88 classes visited, along with numerous schools and classes visiting the library
- Summer 2019 IN THE LOOP programs & events guide available now
- Summer Reading Club starts on Tuesday, July 2
- WPL Policies have been reformatted and are re-posted on the website
- Bill 108, the More Homes, More choice Act was passed on June 6, 2019. The date for transitioning from the current Development Charge Act to the Community Benefit Charge is January 1, 2021. It is still unclear exactly what the financial impact will be to public libraries

13. Other Business

13.1 Ontario Library Board Association (OLBA) Update – S.S. Ahmad

- S.S Ahmad attended an OLBA meeting in early June 2019. The Federation of Ontario Libraries (FOPL), the Ontario Library Association (OLA) and the Canadian Urban Libraries Council (CULC) are all working on various initiatives to support libraries in their quest to lower the cost of eContent
- OLBA meets 4 times a year in person, and monthly via phone

13.2 SOLS Update – F. Mensink

- None.

13.3 Board Member Update

- J. Doble announced her resignation from the Board, effective immediately. The Board thanked her for her service and wished her well in her future endeavours.

14. Date of next regular meeting

Wednesday, September 25, 2019 at 5:00pm at the Main Library

15. Adjournment

Moved by J. Doble, seconded B. Zubi that the meeting be adjourned.

Motion carried.

DRAFT