

Waterloo Public Library

Regular Meeting of the Board Via Zoom



Board Meeting Minutes

January 27, 2021

Waterloo Public Library – Board Meeting Minutes – 27/01/2021

Board Members Attending: K. Coviello (Chair); D. Charlton (Vice Chair) S. Ahmad; Councillor D. Freeman; R. Harder; K. McManus; F. Mensink; I. Pandit; J. Strong

Staff: L. Clarke (CEO); G. Van Eek-Meijers (Deputy CEO); L. Dick (Manager, Branches); A. Kipfer (Manager, Marketing & Communications)

1. Call to order:

1.1 Land Acknowledgment

K. Coviello (Chair) called the meeting to order.

2. Approval of the agenda

Moved by F. Mensink, seconded by K. McManus, that the agenda be approved.

Motion carried.

3. Disclosure of pecuniary interest and the nature thereof

None.

4. Approval of the minutes of the previous regular meeting

Moved by R. Harder, seconded by D. Freeman, to approve the minutes of the November 25, 2020 Board meeting.

Motion carried.

5. Business arising from the minutes

None.

6. Welcome & introduction of our new Board member – Idrisa Pandit

7. Correspondence – Letter from CEOs of SOLS and OLS-North

- Letter received to confirm who would be sitting on the SOLS/OLS-North Board (which is amalgamated) moving forward. F. Mensink confirmed that he would continue to serve on the amalgamated SOLS/OLS-North Board.

8. Committee Reports – None

9. Information Items

9.1 ESBL Update – L. Dick

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- Some areas in the existing facility are being demolished to prepare for additional construction work
- Steel structures are scheduled to arrive mid-February and will start being installed
- Design team is working on many different aspects including furniture, fixtures, shelving, and public art
- More details will be coming soon about Fundraising & Sponsorships

9.2 CEO Report – L. Clarke

- Book bundles have been offered since mid-June and to date 2500 bundles have been requested with 423 children’s bundles and 349 adult bundles alone being requested from December 15th to year end. This was in anticipation of the possible closing of the library.
- The library was well used in December with print circulation only down by 9.4% from the previous year, while eBook circulation increased by 40.5%
- Our Overdrive consortia hit 1 million checkouts of eResources in 2020
- Over 1000 customers registered in the month of December for 6 different Play Anytime Escape Rooms
- Due to the affordability of the virtual OLA conference, over half of all our FT and PT staff registered for sessions
- We continue to work towards financial sustainability in order to make ‘fine free’ permanent

10. Other Business

11. Date of next regular meeting

Wednesday, February 24, 2021 at 5:00pm via Zoom

12. Adjournment

Moved by K. McManus, seconded by D. Charlton, that the meeting be adjourned.

Motion carried.