

# Waterloo Public Library

## Regular Meeting of the Board



Board Meeting Minutes

January 22, 2020

# Waterloo Public Library – Board Meeting Minutes – 22/01/2020

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**Board Members Attending:** K. Coviello (Chair); D. Charlton (Vice Chair) S.S. Ahmad; Councillor D. Freeman; R. Harder; K. McManus; J. Strong; B. Zubi

**Staff:** L. Clarke (CEO); L. Dick (Manager, Branches); A. Kipfer (Manager, Marketing & Communications)

**Regrets:** F. Mensink

## **1. Call to order:**

### 1.1 Land Acknowledgment

K. Coviello (Chair) called the meeting to order.

## **2. Approval of the agenda**

**Moved by D. Charlton**, seconded by S.S. Ahmad, that the agenda be approved.

**Motion carried.**

## **3. Disclosure of pecuniary interest and the nature thereof**

None.

## **4. Approval of the minutes of the December 18, 2019 Board meeting**

**Moved by D. Charlton**, seconded by S.S. Ahmad, to approve the minutes of the December 18, 2019 Board meeting.

**Motion carried.**

## **5. Business arising from the minutes**

None.

## **6. Correspondence**

L. Clarke shared a thank you card that was sent by a customer who is currently living in the U.K.

## 7. Committee Reports

### 7.1 – Governance Committee – S.S. Ahmad

- o S.S. Ahmad asked the Board what they would like to learn about board governance
- o K. Coviello & L. Clarke asked the Board what they would like to learn about the WPL and public library systems as a whole
- o The feedback received will inform future information sharing

## 8. Information Items

### 8.1 East Side Branch Library Update – L. Dick

- o L. Dick attended the Mayor's Levee with a display of images of the new library
- o L. Dick spoke to many members of the community and received great feedback on the design
- o WPL will be taking part in the Mayor's Levee moving forward including holding the Levee in the East Side Branch Library in January 2022
- o D. Freeman asked if a WPL representative could attend Eastbridge Association Family Skate on Sun March 22nd to speak to the East Side Branch Library; L. Dick will do so
- o Construction tender will go out end of February/early March with ground breaking set to take place late April

### 8.2 CEO Update – L. Clarke

- o WPL will be introducing a Fine Forgiveness campaign from February 14<sup>th</sup> & 15<sup>th</sup>, with the primary goal of encouraging customers who have stopped using the library because of outstanding fines to return and start anew
- o WPL Business Plan presentation took place at the City Council meeting on January 21st and was very well-received; Capital Budget is to be presented February 3<sup>rd</sup> and Final Budget Day occurs February 10th

## 9. Other Business

9.1 In-camera as the subject being considered relates to labour relations or employee negotiations

**Moved by** J. Strong, seconded by D. Charlton that the meeting move in-camera.

**Motion carried.**

## 10. Date of next regular meeting

Wednesday February 26, 2020 at 5:00pm at the Main Library

**11. Adjournment**

**Moved by** , J. Strong, seconded by B. Beisan, that the meeting be adjourned.

**Motion carried.**

DRAFT