

Waterloo Public Library

Regular Meeting of the Board



Board Meeting Minutes

November 27, 2019

Waterloo Public Library – Board Meeting Minutes – 27/11/2019

Board Members Attending: K. Coviello (Chair); D. Charlton (Vice Chair) S.S. Ahmad; Councillor D. Freeman; R. Harder; K. McManus; F. Mensink; J. Strong; B. Zubi (via phone)

Staff: L. Clarke (CEO); L. Dick (Manager, Branches); A. Kipfer (Manager, Marketing & Communications)

1. Call to order:

1.1 Land Acknowledgment

D. Charlton (Vice Chair) called the meeting to order.

2. Approval of the agenda

Moved by K. McManus, seconded by R. Harder, that the agenda be approved.

Motion carried.

3. Disclosure of pecuniary interest and the nature thereof

None.

4. Approval of the minutes of the October 23, 2019 Board meeting

Moved by F. Mensink, seconded by S.S. Ahmad, to approve the minutes of the October 23, 2019 Board meeting.

Motion carried.

5. Business arising from the minutes

None.

6. Correspondence

None.

7. Committee Reports

7.1 Finance & Resources Committee Report – J. Strong - Submitted

- Finance & Resources Committee met to review 2nd and 3rd Quarter Financial Statements
- Draft Operating Budget 2020 was also presented at the meeting
- Cost of Living Assessment (COLA) was also discussed and recommendation made in the report

Moved by K. Coviello, seconded by S.S. Ahmad, that the 2nd and 3rd Quarter Financial Statements be accepted as information.

Motion carried.

Moved by R. Harder, seconded by S.S Ahmad, that the Draft Operating Budget 2020 be submitted for approval by the Board.

Motion carried.

8. Information Items

8.1 East Side Branch Library Update – L. Dick

- Presentation by L. Dick which included updated renderings
- Naming opportunities for the new branch will most likely mirror the City's policies, but these details are still being discussed
- L. Dick and K. VanOoteghem will be presenting to City Council on Monday, December 16. Time is TBD
- Final design is set to be completed and construction tender goes out in January 2020 with construction beginning in Spring 2020

8.2 CEO Update – L. Clarke

- Mechanical upgrade continues with the final steps being completed over the next few weeks
- The two Board resolutions that were presented to Council were approved, including support for the CULC eContent campaign and permission for retaining a smaller Board size

8.3 SOLS Report – F. Mensink

- F. Mensink submitted a report detailing his learnings from the SOLS meeting which included a discussion about the impact of recent funding cuts to SOLS
- In addition, there was conversation around intellectual freedom of expression and how this is being handled in various libraries given recent news-worthy controversies at Toronto PL and Ottawa PL

8.4 OLBA Report – S.S. Ahmad

- S.S. Ahmad will be attending an OLBA meeting on Saturday, November 30

9. Other Business

9.1 In-camera as the subject being considered relates to labour relations or employee negotiations

Moved by K. Coviello, K. McManus seconded by that the meeting move in-camera.

Motion carried.

10. Date of next regular meeting

Wednesday, December 18, 2019 at 5:00pm at the Main Library

11. Adjournment

Moved by S.S. Ahmad, seconded by F. Mensink, that the meeting be adjourned.

Motion carried.