

Waterloo Public Library

Regular Meeting of the Board



Board Meeting Minutes

May 23, 2018

Waterloo Public Library – Board Meeting Minutes –23/05/2018

Board Members Attending: Ms. Karen Scian (Chair); Ms. Jude Doble (Vice Chair); Ms. S. S. Ahmad; Mr. Ian Gilchrist; Ms. Rachel Harder; Mr. John Strong; Councillor Angela Vieth

Regrets: Ms. Alison De Muy, Ms. Helen Kaluzny

Staff: Ms. Laurie Clarke (CEO); Ms Liana Jupan (Manager, Finance); Ms. Alannah d'Ailly (Manager, Library Collections)

1. Call to Order

K. Scian (Chair) called the meeting to order.

2. Approval of the Agenda

Moved by S. S. Ahmad, seconded by R. Harder that the agenda be approved.

Motion carried.

3. Disclosure of pecuniary interest and the nature thereof

None

4. Approval of the Minutes of the April 25, 2018 regular meeting

Moved by S. S. Ahmad, seconded by J. Strong that the minutes of the April 25, 2018 regular meeting be approved.

Motion carried.

5. Chair Report – K. Scian

The Strategic Plan document will be ready for the June meeting.

6. Council Report – Councillor A. Vieth

Karen Anderson will be bringing the Active Sports Strategy report to City Council. It links to the Neighbourhood Strategy and the Park Strategy that staff have been working on. There will be a community consultation process for the Albert McCormick portion of the Active Sports Strategy report. L. Clarke will contact K. Anderson to discuss the library's participation in the process.

7. Delegations

None

8. Correspondence

None

9. Decisions

None

10. Discussion

None

11. Information Items

11.1 L. Clarke - CEO Report

- An article about the “You Belong” initiative is being submitted to the prestigious American Library Association Journal **Children and Libraries**.
- WPL joined the Rainbow Community and K. Kipfer will be attending meetings.
- Provincial CELA funding was renewed.
- The Mechanical Upgrade RFP closes in about a week.
- The damaged Main Library overhang is being repaired this week. Technical requirements for this work were complex, including the forming of a new cement panel to match the existing cladding.
- Waiting on more information about the planned Albert Street construction.

12. Committee Reports

12.1 Finance Committee - J. Strong

- The audited financial statements for 2017 were presented to the finance committee with a “high level of confidence” by Tom Mennill of KPMG.

Moved by J. Strong, seconded by I. Gilchrist that the board approve the 2017 Financial Statements.

Motion carried.

- The first quarter financial reports are on track and were presented to the board for review.

12.2 Fundraising Committee - I. Gilchrist

- I. Gilchrist provided an update on the process of getting speakers for After Hours (November 16, 2018). Podcaster Marco Timpano has agreed to be a speaker and is delighted that WPL recognizes the value of podcasting in the context of digital literacy.

13. Other Business

The clerk’s office provided an opinion on whether to replace a vacant board position. They recommend the position remain vacant because the notice for applications will be published in the fall after the municipal elections.

14. Date of next regular meeting

Wednesday June 27th at 5:00 p.m.

15. Adjournment

Moved by J. Strong, seconded by **I. Gilchrist**, that the meeting be adjourned.

Motion carried.