

Waterloo Public Library

Regular Meeting of the Board Via Zoom



Board Meeting Minutes

October 27, 2021

Waterloo Public Library – Board Meeting Minutes – 27/10/2021

Board Members Attending: K. Coviello (Chair); R. Harder; K. McManus (Vice-Chair); F. Mensink; I. Pandit; J. Strong; Councillor D. Freeman

Staff: L. Clarke (CEO); G. Van Eek Meijers (Deputy CEO); Laura Dick (Manager, Branches)

Regrets: D. Charlton

Absent:

1. Call to order:

1.1 Land Acknowledgment – Kelly McManus

K. Coviello (Chair) called the meeting to order.

2. Approval of the agenda

Moved by D. Freeman, seconded by F. Mensink, that the agenda be approved.

Motion carried.

3. Disclosure of pecuniary interest and the nature thereof - None

4. Approval of the minutes of the regular meeting September 22, 2021

Moved by K. McManus, seconded by D. Freeman, to approve the minutes of the September 22, 2021 meeting.

Motion carried.

5. Business arising from the minutes

- OLBA Diversity, Equity and Inclusion training opportunities - F. Mensink

Deferred to November 24, 2021 Regular Meeting of the Board

6. Correspondence - None

7. Chair update – K. Coviello

- Congratulations to Councillor Diane Freeman for being named Honorary Lieutenant-Colonel of the 31 Combat Engineer Regiment (The Elgins). She is the first woman, professional engineer, resident of Waterloo and civilian to hold this prestigious title.

8. Information items

8.1 Eastside Branch Report – L. Dick

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- Collection work is underway. The branch will open with 27,000 items and build to the 32,000 maximum. Special collections for Eastside will include Nordic walking poles, Nature Discovery Kits (field guides, binoculars, etc.) and technology focussed kits for children in grades 1 – 6 based on our new Middle Years strategy, which will be launched at the new branch
- We anticipate opening the branch in spring 2022, with a soft launch in early March

8.2 CEO Report – L. Clarke

- The Eastside Branch sponsorship marketing campaign has raised \$175,000 in donations and room sponsorships to date. Several named space sponsorship opportunities remain
- The McCormick Branch makeover is progressing well and we anticipate opening to the public on Tuesday November 2 with reconfigured spaces, new shelving, a new service desk and fresh paint
- We are offering a book club at the Main Library this fall and will be gradually increasing in-person programming beginning January 2022
- Kelly Kipfer (Manager, Children’s Services and Community Outreach) has been asked to present unique library initiatives such as the Explore, Play, Learn and the Middle Childhood Strategies and the new Eastside Branch Forest Kindergarten to researchers at WLU’s Centre for Leading Research in Education, with the goal of providing CLRIE members opportunities to partner with WPL on their development, research and evaluation
- We have implemented mandatory proof of COVID-19 vaccination for staff and volunteers

9. Other Business – None.

10. Date of next regular meeting

Wednesday, November 24, 2021 at 5:00pm via Zoom

11. Adjournment

Moved by F. Mensink, seconded by R. Harder, that the meeting be adjourned

Motion carried.