

# Waterloo Public Library

Regular Meeting of the Board Via Zoom



Board Meeting Minutes

November 24, 2021

# Waterloo Public Library – Board Meeting Minutes – 24/11/2021

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**Board Members Attending:** K. Coviello (Chair); R. Harder; K. McManus (Vice-Chair); F. Mensink; J. Strong; Councillor D. Freeman

**Staff:** L. Clarke (CEO); G. Van Eek Meijers (Deputy CEO); Laura Dick (Manager, Branches), Liana Jupan (Manager, Finance & Facilities)

**Regrets:** D. Charlton

**Absent:** I. Pandit

## 1. Call to order:

1.1 Land Acknowledgment – D. Freeman

K. Coviello (Chair) called the meeting to order.

## 2. Approval of the agenda

Order of Agenda Items changed to allow for one In-Camera session.

**Moved by D. Freeman**, seconded by F. Mensink, that the agenda be approved as amended

**Motion carried.**

## 3. Disclosure of pecuniary interest and the nature thereof - None

## 4. Approval of the minutes of the regular meeting October 27, 2021

**Moved by K. McManus**, seconded by D. Freeman, to approve the minutes of the October 27, 2021 meeting.

**Motion carried.**

## 5. Business arising from the minutes

5.1 OLBA Diversity, Equity and Inclusion training opportunities - F. Mensink

Discussion on the DEI training opportunities presented by F. Mensink deferred to the January 2022 Board Meeting.

## 6. Correspondence - None

## 7. Chair update – K. Coviello

- None

## 8. Information items

8.1 Eastside Branch Report – L. Dick

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- L. Dick presented a series of photos and the latest drone video footage highlighting the progress of the Eastside Branch construction.

### 8.2 CEO Report – L. Clarke

- The Eastside Branch sponsorship marketing campaign has raised \$176,460 in donations and room sponsorships to date. We are planning a marketing campaign in advance of Giving Tuesday, November 30, 2021.
- Our November 22, 2021 Virtual Staff Development Day was a huge success with excellent speakers including Ryan McMahon, Anishinaabe comedian, writer, media maker and community activator; representatives from Making Change, a company that has a specific focus on raising awareness and educating and exposing people to the Black community, Black culture, and issues around anti-Black racism; and from Spectrum, Waterloo Region's Rainbow Community Space.

## 9. Committee Reports

### 9.1 Finance & Resources Committee – F. Mensink

- 3<sup>rd</sup> Quarter Financial Statements for 2021 were reviewed at the meeting
- 2022 Draft Operating Budget presented

**Moved by D. Freeman**, seconded by R. Harder, to accept the 3<sup>rd</sup> Quarter Financial Statements for 2021 as information.

**Motion carried**

**Moved by F. Mensink**, seconded by J. Strong, that the 2022 Operating Budget be approved

**Motion carried**

## 10. In-camera for the purpose of considering the following subject matter – personal matters about an identifiable individual

**Moved by F. Mensink**, seconded K. McManus, to move in-camera.

**Motion carried**

**Moved by D. Freeman**, seconded by R. Harder to move out-of-camera.

**Motion carried.**

## 11. Other Business – None.

**12. Date of next regular meeting**

Wednesday, January 26, 2022 at 5:00pm via Zoom

**13. Adjournment**

**Moved** K. McManus, seconded by F. Mensink, that the meeting be adjourned

**Motion carried.**