

# Waterloo Public Library

## 2018 Annual General Meeting

2018 Annual General Meeting Minutes

March 27, 2019

# Waterloo Public Library – 2018 AGM Minutes – 27/03/2019

---

**Board Members Attending:** Ms. Karen Coviello (Chair); Ms. Jude Doble (Vice Chair); Ms. S.S. Ahmad; Ms. Dawn Charlton; Ms. Rachel Harder; Ms. Kelly McManus; Mr. Frank Mensink; Mr. John Strong; Councillor Diane Freeman

**Absent:** Ms. Sarah Milne; Ms. Beisan Zubi

**Staff:** Ms. Gloria Van-Eek Meijers (Deputy CEO); Ms. Anjana Kipfer (Manager, Marketing & Communications); Ms. Laura Dick (Manager, Branches); Ms. Alannah d’Ailly (Manager, Collections)

**Absent:** Ms. Laurie Clarke (CEO)

## 1. Call to order:

K. Coviello (Chair) called the meeting to order.

## 2. Approval of the agenda

**Moved by** F. Mensink, seconded by K. McManus, that the agenda be approved.

**Motion carried.**

## 3. Disclosure of pecuniary interest and the nature thereof

None.

## 4. Ratification of the minutes of the 2017 Annual General Meeting

**Moved by** R. Harder, seconded by S.S. Ahmad, to ratify the minutes of the 2017 AGM.

**Motion carried.**

## 5. Chair’s Report – K. Coviello

Received.

## 6. Committee Chairs’ Reports

6.1 Fundraising and Outreach Committee – R. Harder

Received.

6.2 Finance and Resources Committee– J. Strong

Received.

## 7. CEO Report – L. Clarke

Received.

## 8. Nominations and Elections

Deputy CEO Ms. Van Eek-Meijers assumed the role of Chair.

### 8.1 Election of Board Chair

Ms. Van Eek-Meijers called for nominations for the Chair.

**Moved by** J. Doble, seconded by S.S. Ahmad, that K. Coviello be nominated for the position of Chair of the Library Board.

**Motion carried.**

Ms. Coviello accepted the nomination.

**Moved by** J. Strong, seconded by F. Mensink, that the nominations be closed.

**Motion carried.**

**Ms. Coviello was acclaimed Chair of the Board.**

### 8.2 Election of the Vice Chair

Ms. Coviello called for nominations for the Vice Chair.

**Moved by** R. Harder, seconded by D. Charlton that J. Doble be nominated for the position of Vice Chair of the Library Board.

**Motion carried.**

Ms. Doble accepted the nomination.

**Moved by** J. Strong, seconded by S.S Ahmad, that nominations be closed.

**Motion carried.**

**Ms. Doble was acclaimed Vice Chair of the Board.**

### 8.3 Election of Committee Chairs

#### 8.3.1 Fundraising and Outreach Committee

Ms. Coviello called for nominations for the position of Chair of the Fundraising and Outreach Committee.

**Moved by** S.S. Ahmad, seconded by J. Strong, that R. Harder be nominated for the position of Chair of the Fundraising and Outreach Committee.

**Motion carried.**

Ms. Harder accepted the nomination.

**Moved by** J. Doble, seconded by F. Mensink, that nominations be closed.

**Motion carried.**

**Ms. Harder was acclaimed Chair of the Fundraising and Outreach Committee.**

#### 8.3.2 Finance and Resources Committee

Ms. Coviello called for nominations for the position of Chair of the Finance and Resources Committee.

**Moved by** S.S. Ahmad, seconded by J. Doble, that J. Strong be nominated for the position of Chair of the Finance and Resources Committee.

Mr. Strong accepted the nomination.

Moved by J. Doble, seconded by D. Charlton, that the nominations be closed.

**Motion carried.**

**Mr. Strong was acclaimed Chair of the Finance and Resources Committee.**

### 9. Appointment to the Committees by Chair

#### 9.1 Fundraising and Outreach Committee (Membership)

R. Harder (Chair)  
J. Strong  
K. McManus  
D. Charlton  
S. Milne  
J. Doble (ex-officio)

#### 9.2 Finance and Resources Committee (Membership)

J. Strong (Chair)  
S.S. Ahmad  
F. Mensink  
B. Zubi

K. Scian (ex-officio)

**10. Appointment of Southern Ontario Library (SOLS) Representative**

**Moved by** R. Harder, seconded by S.S. Ahmad, that F. Mensink be appointed as the SOLS Representative.

**Motion carried.**

**11. Closing of appointments**

**Moved by** J. Doble, seconded D. Charlton, that appointments be closed.

**Motion carried.**

**12. Other Business**

None.

**13. Adjournment**

**Moved by** S.S. Ahmad, seconded by J. Strong, that the meeting be adjourned.

**Motion carried.**