

For more information or to apply: Volunteer Services, 519-888-6488; [volunteer@waterloo.ca](mailto:volunteer@waterloo.ca)

Location	Position	Time / Commitment	Description / Details	Some Key Qualifications
Various Sites within Waterloo	<p><b><i>Hands On!</i></b> Environmental Services <b>LAUREL CREEK CITIZENS WORKING GROUP MEMBER</b></p>	<ul style="list-style-type: none"> <li>• Year commitment</li> <li>• Includes up to seven monthly evening meetings, plus one Saturday “working day” per month, from April to October</li> </ul>	<ul style="list-style-type: none"> <li>• Participate in this working group’s monthly stream stewardship project days</li> <li>• Help provide educational experiences (hands-on aquatics activities) at local environmental initiatives</li> </ul>	<ul style="list-style-type: none"> <li>• Age 18 or older</li> <li>• Interest and/or experience in stream ecology or event planning</li> <li>• Good communication and organizational skills</li> <li>• Able to work cooperatively with staff and other members</li> </ul>
Waterloo Public Square	<p><b><i>Ice Dogs Festival Needs You!</i></b> <b>DAYTIME or EVENING EVENT HELPERS</b></p>	<ul style="list-style-type: none"> <li>• Morning / afternoon on Saturday Feb. 18 or Sunday Feb. 19 or</li> <li>• Evening Mardi Gras Gala, February 18</li> <li>• Volunteer for full or part day or evening</li> </ul>	<ul style="list-style-type: none"> <li>• Assist with set-up or takedown, merchandise sales, customer service, dog sled rides, games, with chili cook-off sales and/or at the evening gala</li> </ul>	<ul style="list-style-type: none"> <li>• Age 16+</li> <li>• Some roles require age 18+</li> <li>• Dressed and prepared for winter outdoor activities</li> <li>• Reliable, responsible, neat appearance, good communication skills</li> </ul>
UpTown Waterloo	<p><b><i>Do U Luv Country?</i></b> UpTown Country Festival <b>TREASURER</b> <b>COORDINATOR OF VOLUNTEERS</b> or <b>SPONSORSHIP ASSISTANT</b></p>	<ul style="list-style-type: none"> <li>• Year commitment</li> <li>• Flexible time needed, plus may need to attend monthly weekday meetings</li> <li>• Assist on-site during the festival, in June</li> </ul>	<ul style="list-style-type: none"> <li>• <i>Treasurer</i> oversees the budget and keeps accurate financial records</li> <li>• <i>Coordinator of Volunteers</i> assesses volunteer needs and recruits &amp; coordinates them</li> <li>• <i>Sponsorship Assistant</i> liaises with event sponsors and potential sponsors</li> </ul>	<ul style="list-style-type: none"> <li>• Enthusiasm and interest in country music an asset!</li> <li>• Age 18 or older</li> <li>• Related skills/experience in the position you apply for</li> <li>• Good interpersonal and organizational skills</li> <li>• Able to work independently and as part of a team</li> </ul>

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Adult Recreation Centre	<p><b><i>Host 55+ Lunches!</i></b> Home Support Services <b>MEAL PROGRAM HOST / HOSTESS</b></p>	<ul style="list-style-type: none"> <li>• Fridays, 11:00 am – 1:00pm</li> </ul>	<ul style="list-style-type: none"> <li>• Sell tickets for this older adult lunch program on Fridays</li> <li>• Help serve the meal, enjoy the meal yourself, then help to clear up afterwards</li> </ul>	<ul style="list-style-type: none"> <li>• Friendly, responsible</li> <li>• Neat appearance</li> <li>• Able to handle lunch ticket sales without difficulty</li> <li>• Good communication skills</li> </ul>
Adult Recreation Centre	<p><b><i>MC on Fridays!</i></b> <u>55+ Programs</u> <b>FRIDAY FLICKS MASTER OF CEREMONIES</b></p>	<ul style="list-style-type: none"> <li>• Once or twice a month, 1:00 – 3:00 p.m., from now till June</li> </ul>	<ul style="list-style-type: none"> <li>• Welcome the audience and introduce the slide show presenter for Friday Flicks</li> <li>• Assist the host/hostess, if required, with refreshments</li> </ul>	<ul style="list-style-type: none"> <li>• Excellent communicator</li> <li>• Willing to speak to a large group</li> <li>• A/V experience an asset</li> <li>• Neat appearance, helpful attitude, collaborative with programming staff</li> </ul>
Waterloo Adult Recreation Centre	<p><b><i>Phone Seniors!</i></b> Home Support Services <b>TELEPHONE ASSURANCE VOLUNTEER</b></p>	<ul style="list-style-type: none"> <li>• Friday mornings</li> <li>• 1-2 hours, as arranged</li> </ul>	<ul style="list-style-type: none"> <li>• Call seniors who are registered participants</li> <li>• Document the phone calls</li> <li>• Communicate any concerns that may arise with staff</li> </ul>	<ul style="list-style-type: none"> <li>• Enjoy talking on the phone</li> <li>• Sensitive and empathetic</li> <li>• Upbeat, friendly, encouraging and reliable</li> <li>• Good listener</li> <li>• Respectful of program participant confidentiality</li> </ul>

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Waterloo Adult Recreation Centre	<p><b><i>Just an Hour a Day!</i></b>  <u>Senior Outing Day Program</u>  <b>SENIORS OUTING DAY PROGRAM, WEEKDAY DRIVERS</b></p>	<ul style="list-style-type: none"> <li>• Mondays and/or Fridays</li> <li>• Mornings and/or Afternoons (1/2 hour, each morning or afternoon)</li> </ul>	<ul style="list-style-type: none"> <li>• Provide rides for Senior Outing Day Program participants, to or from the Waterloo Adult Recreation Centre</li> <li>• Mileage costs are reimbursable for drivers who use their own vehicle</li> </ul>	<ul style="list-style-type: none"> <li>• G-licensed, experienced driver; 1M Liability Insurance</li> <li>• Safe driving record; must drive a 4-door car or be able to drive a city-owned van</li> <li>• Have knowledge of KW area</li> <li>• Reliable, friendly, diplomatic</li> <li>• Able to safely assist frail passengers if needed</li> </ul>
Waterloo Adult Recreation Centre	<p><b><i>Give Seniors a Lift!</i></b>  <u>Waterloo Home Support Services</u>  <b>HOME SUPPORT SERVICES, WEEKDAY DRIVERS</b></p>	<ul style="list-style-type: none"> <li>• Weekdays, on-call or one-half day or more per week, on-going</li> </ul>	<ul style="list-style-type: none"> <li>• On-call driver would be called the day before, as needed and if available</li> <li>• Regularly scheduled drivers transport older adult clients to medical or personal appointments and outings</li> <li>• Drive your car or a city van</li> </ul>	<ul style="list-style-type: none"> <li>• G-licensed, experienced driver; 1M Liability Insurance</li> <li>• Safe driving record; must drive a 4-door car or be able to drive a city-owned van</li> <li>• Have knowledge of KW area</li> <li>• Reliable, friendly, diplomatic</li> <li>• Able to safely assist frail passengers if needed</li> </ul>
Waterloo Adult Recreation Centre	<p><b><i>Shop for a Senior!</i></b>  <u>Waterloo Home Support Services</u>  <b>LIST SHOPPERS</b></p>	<ul style="list-style-type: none"> <li>• As arranged with the program client you are matched with</li> <li>• For an 8-month minimum; one-year commitment preferred</li> </ul>	<ul style="list-style-type: none"> <li>• Pick-up shopping list from the senior client</li> <li>• Complete the shopping</li> <li>• Return and put purchases away for the senior, as needed</li> </ul>	<ul style="list-style-type: none"> <li>• Reliable, friendly, sensitive and diplomatic with seniors</li> <li>• Own or have regular access to a reliable vehicle, to complete and deliver the shopping in a timely fashion</li> </ul>



## CURRENT VOLUNTEER OPPORTUNITIES: January, 2012



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Waterloo Adult Recreation Centre	<p><b><i>Shop with a Senior!</i></b>  <u>Waterloo Home Support Services</u>  <b>SHOPPER ESCORTS</b></p>	<ul style="list-style-type: none"> <li>• At times arranged with the client you are matched with</li> <li>• For an 8 month minimum: one-year commitment preferred</li> </ul>	<ul style="list-style-type: none"> <li>• Drive an older-adult client and assist them with shopping</li> <li>• Carrying or put away purchases, as needed</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of K-W area</li> <li>• Reliable, friendly, sensitive and diplomatic with seniors</li> <li>• Able to safely assist passenger, if needed</li> <li>• Driver screening required</li> </ul>
Waterloo Memorial Recreation Complex	<p><b><i>Assist in Swim Classes!</i></b>  <u>City of Waterloo Aquatics Programs</u>  <b>AQUATICS ASSISTANT</b></p>	<ul style="list-style-type: none"> <li>• 1-2 hrs. a week or more, starting in the next swim session after completing volunteer screening</li> </ul>	<ul style="list-style-type: none"> <li>• Assist instructors with aquatics classes <i>or</i></li> <li>• Provide one-on-one swimming assistance to a person with special needs</li> </ul>	<ul style="list-style-type: none"> <li>• Age 14+</li> <li>• Current Bronze Medallion or Bronze Cross certified</li> <li>• Reliable and willing to accept staff direction</li> </ul>

City of Waterloo Volunteer Services practices and endorses Volunteer Canada's "Safe Steps" volunteer screening: contact us for details.