

Waterloo Public Library
Minutes of the Regular Meeting of the Library Board
October 28, 2009

Trustees Attending: Mr. Tim Jackson (Chair); Mr. Stephen Bryant; Ms. Barbara Dembek;
Ms. Lynne Paquette; Ms. Helen Kaluzny; Ms. Reagan Little; Councillor Karen Scian

Regrets: Mr. Tom Bishop; Mr. Bob Ernest; Councillor Ian McLean

Staff: Ms. Cathy Matyas (Chief Librarian); Ms. Christine Peysar (Business Manager),
Ms. Shelley Graham (Recording Secretary), Ms. Lynda Gale (Deputy Chief
Librarian/Manager of Public Services)

Guest: Ms Christine Brown (Information services)

1. Call to order

2. Approval of the agenda

Moved by R. Little, seconded by H. Kaluzny, that the agenda be approved.

Motion 10-09-01

3. Disclosure of pecuniary interest and the nature thereof

None.

4. Approval of the minutes of the regular and closed meetings of September 23, 2009

Ms. Paquette noted that the Board decision to keep the library closed on Family Day should include the direction to Ms. Matyas to explore community outreach on that day as a one year pilot project.

Moved by S. Bryant, seconded by R. Little, that the minutes from the regular meeting, as amended, and the minutes of the closed meeting of September 23, 2009 be approved.

Motion 10-09-02

5. Business arising from the minutes

No report.

6. Delegations

None.

7. Correspondence

Outgoing:

None.

Incoming:

None.

8. Decision items

9. Discussion items

None.

10. Information items

10.1 Chief Librarian's Report
Received.

11. Resources

11.1 Update on library staffing and organizational design

Ms. Matyas provided an update on the evolving staffing and organizational design.

Mr. Jackson asked that the management staff involved in the design and service delivery for the John M. Harper District Branch Library operations make a presentation to the Board at an upcoming Board meeting. Ms. Matyas indicated that she would schedule this in the New Year.

11.2 SOLS

No report.

11.3 Harper District Branch Library and Capital Campaign Steering Committee

Mr. Jackson reported that work at the construction site has begun but that delays and a change in the construction schedule are anticipated due to permit issues relating to the removal of water on the site.

Ms. Matyas advised that the City of Waterloo is coordinating a groundbreaking ceremony, and will let the partners know when a date is confirmed.

12. Other business

- 12.1 Ms. Matyas advised that she will be coordinating the Boards' seasonal party with a social get-together with the Board from the YMCA.

13. Date and time of next meeting – November 25, 2009 at 7:30am

14. Adjournment

Moved by S. Bryant, seconded by L. Paquette, that the meeting be adjourned.

Motion 09-09-08