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C.E.O.
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Since 1876

**Waterloo Public Library
Regular Meeting of the Library Board
October 26, 2011**

Our Mission

The Waterloo Public Library is a place to grow! Through a team of friendly, knowledgeable and well-trained staff, volunteers and trustees, WPL offers people of all ages innovative life-long learning and leisure opportunities.

Trustees Attending: Ms. Helen Kaluzny, (Chair); Ms. Pauline Levean (Vice Chair); Mr. Ian Gilchrist; Ms. Sarah Hackbusch; Mr. Elmer Thiessen; Mr. Brendan Lowther; Mr. John Strong; Councillor Melissa Durrell; Councillor Karen Scian

Regrets: Mr. Geoff Bellew; Mr. Alf Bogusky; Ms. Xiaopu Fung

Staff: Ms. Laurie Clarke (CEO); Ms. Liana Jupan (Manager, Finance and Facilities); Ms. Shelley Graham (Recording secretary)

Guests: None.

1. Call to order

Ms. Kaluzny called the meeting to order.

2. Approval of the agenda

Moved by E. Thiessen, seconded by I. Gilchrist, that the agenda be approved.

Motion Carried. 10-11-01

3. Disclosure of pecuniary interest and the nature thereof

None.

4. Approval of the minutes of the September 28, 2011 regular meeting

Ms. Clarke reported that Mr. Bellew asked her to convey that he believed the Resources Committee report under item 11.1 of the September minutes did not adequately reflect his concerns regarding where does the unfunded liability risk of the OMERS plan belong – to WPL or the City. He also indicated that future legislation may require any deficit to be reported as a liability on the balance sheet. Ms. Clarke reported that the CFO from the City had confirmed that he does not consider the deficit to be either the City's or the Library's risk. He stated that the deficit risk will be on future employees as contributions will rise to eliminate any shortfall. He is not aware of any firm upcoming legislation but the City is currently researching this, and WPL will be informed.

Ms. Kaluzny acknowledged the information from the CFO and indicated that the Board would review any future legislation at that time.

Moved by E. Thiessen, seconded by J. Strong, that the minutes of the September 28, 2011 regular meeting be approved for ratification at the November 23rd meeting.

Motion Carried. 10-11-02

5. Business Arising from the minutes

None.

6. Delegations

None.

7. Correspondence

None.

8. Decision Items

None.

9. Discussion Items

Councillor Durrell and Ms. Clarke asked to open discussion regarding a cycling event which is being planned for June 23, 2012. Councillor Durrell said that the event is called a CRIT and is part of the Tour de Waterloo cycling event. She circulated a map which showed how the 1km route is formed by the streets bordering WPL. Discussion followed regarding the event and in particular the difficulties of providing access for the public to the WPL during this event. Councillor Durrell explained that customers would be required to wait in the Caroline Street parking lot for regular escorts across Caroline Street between races. She noted the Board's comments and the suggested earlier time frame for the event to help minimize disruption to service. She said she would keep the Board informed of developments.

10. Information Items

10.1 CEO Report

Ms. Clarke reviewed the opening of the John M. Harper Branch. She reported that the auction of signed sports memorabilia in support of the "Let's Read Literacy program" has begun.

10.2 John M. Harper Branch report – verbal

Ms. Clarke noted that the Waterloo Chronicle's coverage of the grand opening was highlighted with a front page photograph which appeared in the October 26th edition. She reported that the opening will be given much fuller coverage as it will appear as a featured article in the November 2nd issue. She was pleased to report that the key supporters were very happy with the new Branch and the opening ceremonies.

Ms. Clarke reported that the John M. Harper Branch was officially opened at 2pm when Mr. Jim Harper cut the ribbon. She said that there were close to 3,000 items checked out and 89 new library cards issued before closing at 5:30pm.

Ms. Clarke said that the International Association of Business Communicators (IABC), Waterloo Chapter made a donation for the Donor Wall and that the Branch has been selected as their cause for 2011/12.

10.3 O.L.A. Superconference – February 1 – 4, 2012. Full program available November 1st.

Ms. Clarke reported that she is the contact person for Board registrations to facilitate a more coordinated, informed approach to maximize coverage at the conference. She said that hotel bookings have been made and that Board members can attend for just one day or more depending on schedules.

(Councillor Scian arrived at 5:15pm)

Councillor Scian spoke highly of the Superconference and recommended Board attendance. Ms. Jupan explained that there is a training budget in place for staff and Board attendance.

(Councillor Durrell arrived at 5:20pm)

11. In-camera

11.1 A closed meeting for the purposes of personal matters about an identifiable individual.

Moved by I. Gilchrist, seconded by B. Lowther, that the meeting go in-camera.
Motion Carried. 10-11-03

By motion of the Board, the meeting moved out of in-camera.

12. Committee Reports

12.1 Strategic Planning Report – Karen Scian (verbal)

Councillor Scian said the committee has met for the first time and have agreed to a multi-layer approach to encourage various input, including staff, volunteers, community members and the Board.

It was agreed to make this a regular item on the agenda until completion.

12.2 Fundraising

Mr. Lowther requested that a Chair be appointed until the AGM while the former Chair is on leave.

Moved by P. Levean, seconded by M. Durrell, that Mr. Lowther be appointed as Chair.

Mr. Lowther accepted the appointment.

Motion Carried. 10-11-06

13. Date of next Regular Board meeting – November 23, 2011 4:30 pm Main Library

Ms. Kaluzny asked the Board to consider the December meeting date, which will be held at the John M. Harper Branch.

14. Adjournment

Moved by M. Durrell, seconded by B. Lowther, that the meeting be adjourned.

Motion Carried. 10-11-07