

**WATERLOO PUBLIC LIBRARY
AGENDA****Regular Meeting of the Library Board
September 28, 2011– 4:30 p.m.
Auditorium***Our Mission*

The Waterloo Public Library is a place to grow! Through a team of friendly, knowledgeable and well-trained staff, volunteers and trustees, WPL offers people of all ages innovative life-long learning and leisure opportunities.

- 1. Call to order**
- 2. Approval of the agenda**
- 3. Disclosure of pecuniary interest and the nature thereof**
- 4. Approval of the minutes of the June 22, 2011 meeting**
- 5. Business arising from the minutes** -2012-2015 Funding Agreement was finalized and approved by Council on September 19, 2011. Council agreed to review the actual operating expense of the John M. Harper Branch after one year and evaluate its impact on the Operating Budget. This was requested by H. Kaluzny during her presentation to Council.
- 6. Delegations** - None
- 7. Correspondence-** Stork Family YMCA Opening Celebration Invitation
- 8. Decision items**
 - 8.2 Recommendation: That the Board approve Jim Clifford Moving Services, specialists in library moving, as a single source supplier for staging and shelving the library collections at the John M. Harper Branch Library, for a cost of \$12,000 plus taxes.

Background:

Conventional movers will move the approximately 80,000 library books and media (housed on 61 skids) from storage to the branch. However the task of unpacking, sorting and interfiling these collections onto the shelves in correct order requires training and experience that most moving companies do not require. Clifford Moving specializes in library moves and has staff who are trained to sort and interfile library material in Dewey Decimal order. Conventional movers have declined the opportunity to quote on this portion of the project because of its special requirements.

9. Discussion items

10. Information items

10.1 CEO Report

10.2 J. M. Harper Branch report

11. Committee Reports

11.1 Resources Committee Report – Geoff -Approval of the Draft 2012 Operating Budget and approval of the Q3 Financial Report

11.2 Fundraising Committee Report

12. Other business

13. Date of next meeting – October 26, 2011

14. Adjournment

Please RSVP to [Shelley Graham](#) (ext. 155) or [Laurie Clarke](#) (ext. 123), 886-1310 if you are unable to attend.